To:

Victoria D. Dumalo, M.D.

Human Resource Development Director

Marikina Valley Medical Center

Sumulong High-way cor. Aguinaldo Sto. Nino, Marikina City

Dear Mrs. Dumalo

I hope to apply for the position of registered nurse in your hospital. In addition, I enclosed my resume along this letter for your review. My background includes three years of medical surgical experience at a large hospital where I provided care to complex patients. I have extensive knowledge in medical equipments, healthcare and pharmaceuticals. I am able to demonstrate aptitude for developing new skills. Good communication skills made me provide good interaction with patient and their families.

I know that I would be a valuable addition to your hospital. I hope that you call me for discussing my interest further in interview session. You can contact me at 09284956826. Thank you for your attention.

Sincerely,

Adrian John D. Lagramada